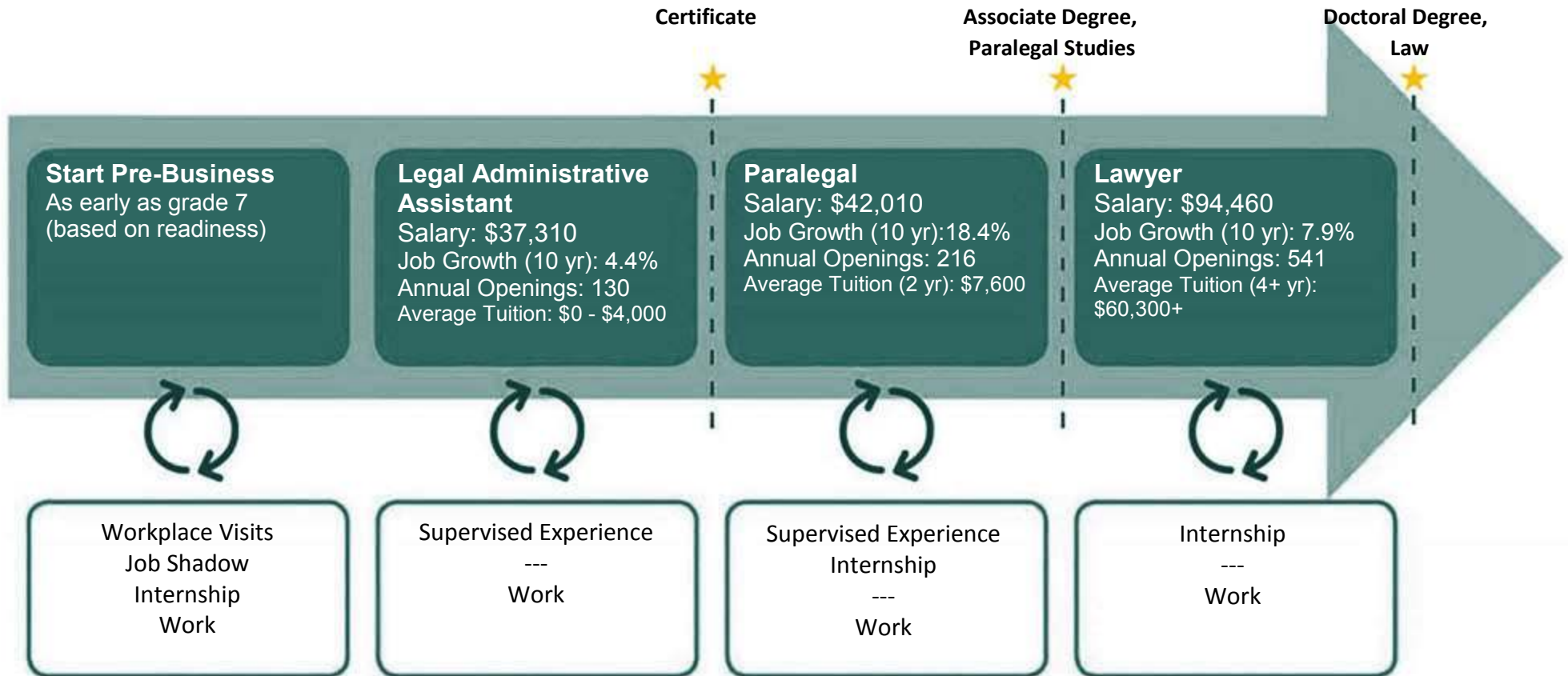




# Business and Administrative Services Pathway Model



Provided by middle schools, high schools, employers, Ohio Tech Centers, and Colleges.

**Preparing students for multiple options after high school:**  
gainful employment and/or post-secondary study.



**Courses with Secondary & Post-Secondary Credits**

<b>Secondary</b>	<b>7 8</b>	English	Algebra I	Science	Social Studies	Fine Arts			
	<b>9 10</b>	English	Geometry	Biology	US History	Health (.5) PE (.5)	Business Foundations	Fundamentals of Business and Admin.	Management Principles
	<b>11</b>	English	Algebra II	Chemistry	US Gov't & Economics	Foreign Language	Office Management	Financial Accounting	
	<b>12</b>	English	Trigonometry	Physics	Psychology	Foreign Language	Legal Office Management	Business Capstone	
<b>Post-Secondary</b>	<b>Year 1 1st Semester</b>	English	Algebra	College Seminar	Intro to Paralegal Studies/Ethics	Law Office Technology			
	<b>Year 1 2nd Semester</b>	English	Computer Applications	Legal Research & Writing	Torts & Contracts	Intro to Environmental Science	Intro to Sociology	Administrative Law	Business Organizations
	<b>Year 2 1st Semester</b>	Communication	Advanced Legal Research	Civil Practice & Procedure	Technical Elective	Technical Elective			
	<b>Year 2 2nd Semester</b>	Psychology	Family Law	Legal Practicum	Humanities Elective	Technical Elective			

<b>High School CTE Program Courses</b>
<b>High School Courses for Postsecondary Credit (Including Apprenticeship Hours) and the Corresponding Postsecondary Courses</b>
<b>Required Courses</b>
<b>Recommended Electives</b>

